ACCIDENT REPORTING

Jane's Accident Reporting module is designed to help your organisation comply with legal obligations to record, report and investigate accidents and other health related incidents in the workplace. The module creates a centralised database of incident data that can generate in-depth analysis at the touch of a button.

Our software holds all incident data in one place, accessible to authorised personnel in any location. Unlike paper-based reporting and accident books, you can use the data to generate invaluable reports that quickly identify incident or accident trends, enabling your organisation to target problem areas and reduce risks.

Customised report and investigation templates enable the capture of the exact information required by category or level of seriousness. Forms are designed to mimic your organisation's existing documentation, to ensure familiarity for users and consistency throughout the company. You can easily attach supporting documents and pictures and the software also auto-populates any legally required forms.

When an incident is reported, emails are automatically sent to nominated individuals to notify them. You can allocate the incident to a specific person to undertake an investigation and complete a corresponding report. The investigation report can include information about the reasons for the incident and any corrective measures that have been put in place. You conduct every stage of the process online and you can track the progress of investigations and associated tasks through to completion.

You can use the comprehensive records created by Accident Reporting to provide evidence when defending employer's liability claims and you can use reports to promote low accident rates to stakeholders, clients, employees and insurers. Accident Reporting enables your organisation to record incident costs, financial losses, and regulatory analysis.

You can create any number of accident or incident categories, such as near misses, property damage, slips, trips and falls. By using the templates, all the information is consistent across your organisation and all data is held in an easy-to-access central database. You can view the data at any time, from any place and it gives a complete overview of compliance across your organisation.

Detailed management reporting helps to quickly identify incident patterns and trends so that you can put preventative measures in place. Reports are available in graphical and tabular format and you can export the data and manipulate it in third-party products, such as Microsoft Office.
Jane's Accident Reporting module provides you with an accident book template that's easy to understand and implement as well as quick and simple to complete.